

# **The Literary London Society**

**Financial statements**

**For the year ended 30 June 2019**

## **Contents of the financial statements**

	<b>Page</b>
Annual report of the executive committee	3–5
Independent examiner's report	6–7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10

## **Annual report of the executive committee for the year ended 30 June 2019**

### **The Society**

The Literary London Society is an unincorporated society. A constitution was drafted by the Society and approved at an Annual General Meeting of the Society on 20 July 2011.

### **The officers**

The officers of the Society during the year were:

President:	Dr Martin Dines
Vice President:	Dr Peter Jones
Treasurer:	Dr Emma Hayward / Dr Martin Dines / Dr James Peacock
Secretary:	Dr Lisa Robertson
Conference Organiser:	Dr Eliza Cubitt
Journal Editor:	Prof Sara Upstone
Reviews Editor:	Dr Flore Janssen

The officers are elected at the Annual General Meeting and hold the post for three years. Officers other than the President or Vice-President may be re-elected once.

### **Executive committee**

The following individuals were members of the executive committee during the year:

President:	Dr Martin Dines
Past President:	Dr Jenny Bavidge
Vice President:	Dr Peter Jones
Treasurer:	Dr Emma Hayward / Dr Martin Dines / Dr James Peacock
Secretary:	Dr Lisa Robertson
Conference Organiser:	Dr Eliza Cubitt
Journal Editor:	Prof Sara Upstone

Website Editor	Craig Melhoff
Postgraduate reps	Alex Grafen, Alistair Robinson, Naomi Hinds
Overseas reps	Rebecca Hahn, Patricia Rodrigues
Ordinary Members:	Nicolas Treddell
Auditor:	Dr Nick Hubble

### **Object of the Society**

The object of The Literary London Society is the advancement of research, scholarship, and public education, in particular, by the promotion of the study of the literature and cultural history of London.

### **Principal activities**

In furtherance of its objectives the Society engaged in the following main activities during the year:

- 1 Produced further editions of its journal;
- 2 Held a conference in London in July 2018;
- 3 Held full committee meetings and arranged for the 2019 conference in London;
- 4 Held regular postgraduate reading group meetings throughout the year.

The executive committee has had regard to the Charity Commission guidance on public benefit when considering its objectives.

### **Review of activities and financial position**

The executive committee was pleased with the activities arranged and managed by the Society during the year, and consider that this new society is developing well. In this financial year, the Society received membership subscriptions of £737.24 (net after PayPal charges) and gave awards and prizes to the value of £250.00

The movement in funds for the year is set out in the statement of financial activities on page 8.

The Society's unrestricted reserves at 30 June 2019 amounted to **£4758.05**. There were no restricted reserves, making total reserves of **£4758.05**.

There were 52 paid-up members of the Society at 30 June 2019 (61 at 30 June 2018).

Enquiries about the society should be addressed to:

The Secretary,  
Dr Lisa Robertson,  
Department of English and Comparative Literary Studies,  
Humanities Building,  
University of Warwick,  
CV5 7AL.

### **Reserves policy**

The executive committee ensures reserves are sufficient to meet the cost of our activities for 12 months.

### **Declaration**

The executive committee considers the financial position of the Society at 30 June 2019 to be satisfactory.

**Dr James Peacock**  
Treasurer  
15 August 2019

## **Independent Examiner's report to the Executive Committee of the Literary London Society**

I report on the financial statements of the Society for the year ended 30 June 2019 which are set out on pages 5 to 9.

### **Respective responsibilities of executive committee**

The Society's executive committee is responsible for the preparation of the financial statements. Because the Society's income was below £25,000 in this financial year, it considers that an audit is not required for the year under section 144(2) of the Charities Act 2011 (the Act), nor that a formal independent examination is required under section 145(1) of the Act. For good practice, however, the Society has asked for an independent person to examine the accounts.

It is my responsibility to:

- Examine the financial statements under section 145 of the Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- State whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as the executive committee concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Act; and
- to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Dr Nick Hubble  
Department of Arts and Humanities,  
Brunel University London,  
Uxbridge,  
UB8 3PH

## Statement of financial activities for the year ended 30 June 2019

	2018 Total £	2019 Total £
<b>INCOMING RESOURCES</b>		
<i>Incoming resources from charitable activities</i>		
Subscriptions received	1040 <sup>1</sup>	770 <sup>1</sup>
Sponsorship	0.00	0.00
Donations	0.00	0.00
<i>Incoming resources from generated funds</i>		
Bank interest	0.00	0.00
Total incoming resources	<u>1040.00</u>	<u>770.00</u>
<b>RESOURCES EXPENDED</b>		
<i>Direct charitable expenditure</i>		
Reading Group	300.00	0.00
IT Expenses	0.00	0.00
Website development	0.00	0.00
Prizes, Awards and Bursaries	426.00	250.00
Sundry expenses	0.00	242.29
Bank fees (PayPal)	48.21	42.11
Total resources expended	<u>774.21</u>	<u>534.40</u>
Net movement in funds for the year	265.79	235.60
Fund balances 30 June 2018	<u>4522.45</u>	
<b>Fund balances 30 June 2019</b>		<b><u>4758.05</u></b>

<sup>1</sup> The figure for the Subscriptions received relates to the gross amount before Bank fees (PayPal) were subtracted. These fees are itemised in the Resources Expended.



## Balance sheet as at 30 June 2019

	2018 £	2019 £
<b>Current assets</b>		
Cash at bank	4522.45	4758.05
Debtors	<u>0.00</u>	<u>0.00</u>
Total assets	<u>4522.45</u>	<u>4758.05</u>
<b>Current liabilities</b>		
Creditors and accruals	0.00	0.00
Total liabilities	<u>0.00</u>	<u>0.00</u>
<b>Net current assets</b>	<u>4522.45</u>	<u>4758.05</u>
<b>Funds</b>		
Unrestricted funds	4522.45	4758.05
Restricted funds	nil	nil
<b>Total Funds</b>	<u>4522.45</u>	<u>4758.05</u>

On behalf of the executive committee I approve these financial statements and confirm that I have made available all relevant records and information for their preparation.

**Dr James Peacock**  
Treasurer

15 August 2019

## Notes to the financial statement for the year ended 30 June 2019

### 1) Accounting policies

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on accounting by Charities.

#### Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the objectives of the Society. The Society does not currently hold any restricted funds.

#### Incoming resources

Subscriptions are credited to the statement of financial activities in the financial year in which they are received.

#### Resources expended

Resources expended are recorded on an accruals basis.

### 2) Sundry expenses

Sundry expenses per the statement of financial activities consist primarily of committee meeting expenses and the reimbursement of the committee members' travelling/administrative expenses incurred in representing the Society.

During the year 0 committee members received remuneration of Nil. Expenses of £114.84 were reimbursed to 1 officer of the society (2018: £0.00) (2017: £198.00) (2016: £211.70) (2015: 181.60) (2014: £134.30) (2013: £261.60). £127.45 was paid to members as reimbursements of conference fees etc.

The Charity has no employees.